

# Tenant Application Form

|                             |
|-----------------------------|
| <b>Leasing Office Hours</b> |
| Monday-Friday: 9-5          |

Thank you for your interest in our property! To apply for this property, please complete the following steps:

- 1) Please read and complete all information sections provided on this application.
- 2) Make sure you submit the non-refundable \$35 payment so we can process the credit and background check. Without submitting your application, we will not be able to do this.
- 4) After you have completed steps 1-2, our leasing office will contact you regarding the status of your application.
- 5) The information you provide in this application will not be shared with any third party outside of our organization. The sole purpose of the information provided is to run the Tenant's credit, eviction history, and criminal history.

 

\* Required Fields

## Personal Info

|                                 |                      |                            |                      |
|---------------------------------|----------------------|----------------------------|----------------------|
| <b>First Name</b> *             | <input type="text"/> | <b>Current Address</b> *   | <input type="text"/> |
| <b>Full Middle Name</b> *       | <input type="text"/> | <b>Address Cont.</b>       | <input type="text"/> |
| <b>Last Name</b> *              | <input type="text"/> | <b>City</b> *              | <input type="text"/> |
| <b>Suffix</b>                   | <input type="text"/> | <b>State / Province</b> *  | <input type="text"/> |
| <b>Maiden Name</b>              | <input type="text"/> | <b>Zip / Postal Code</b> * | <input type="text"/> |
| <b>Gender</b> *                 | <input type="text"/> |                            |                      |
| <b>Home Phone</b>               | <input type="text"/> |                            |                      |
| <b>Mobile Phone</b> *           | <input type="text"/> |                            |                      |
| <b>Email</b> *                  | <input type="text"/> |                            |                      |
| <b>SSN/SIN</b> *                | <input type="text"/> |                            |                      |
| <b>Date of Birth</b> *          | <input type="text"/> |                            |                      |
| <b>Driver's License #</b> *     | <input type="text"/> |                            |                      |
| <b>Driver's License State</b> * | <input type="text"/> |                            |                      |

## Prior Residence(s)

|                                |                      |                                 |                      |
|--------------------------------|----------------------|---------------------------------|----------------------|
| <b>Address</b> *               | <input type="text"/> | <b>Landlord/Manager Phone</b> * | <input type="text"/> |
| <b>Address Cont.</b>           | <input type="text"/> | <b>Rent Amount</b> *            | <input type="text"/> |
| <b>City</b> *                  | <input type="text"/> | <b>Rent Period</b> *            | <input type="text"/> |
| <b>State / Province</b> *      | <input type="text"/> | <b>Move in date</b> *           | <input type="text"/> |
| <b>Zip / Postal Code</b> *     | <input type="text"/> | <b>Move out date</b> *          | <input type="text"/> |
| <b>Landlord/Manager Name</b> * | <input type="text"/> |                                 |                      |

## Employment

Employment #1

|                                 |                      |                        |                      |
|---------------------------------|----------------------|------------------------|----------------------|
| Currently Employed? *           | <input type="text"/> | Occupation *           | <input type="text"/> |
| Employer Name *                 | <input type="text"/> | Monthly Gross Income * | <input type="text"/> |
| Contact Name for Verification * | <input type="text"/> | Employment Start *     | <input type="text"/> |
| Phone Number *                  | <input type="text"/> | Employment End *       | <input type="text"/> |

**Other Applicants and Adult Household Members**

Other Applicants and Adult Household Members #1

|   |                      |                        |                      |
|---|----------------------|------------------------|----------------------|
| Is Primary Contact Spouse? <input type="checkbox"/> Yes <input type="checkbox"/> No |                      | Current Address *      | <input type="text"/> |
| Relationship *  | <input type="text"/> | Address Cont.          | <input type="text"/> |
| First Name *  | <input type="text"/> | City *                 | <input type="text"/> |
| Full Middle Name *  | <input type="text"/> | State / Province *     | <input type="text"/> |
| Last Name *   | <input type="text"/> | Zip / Postal Code *    | <input type="text"/> |
| Suffix  | <input type="text"/> | Landlord Name *        | <input type="text"/> |
| Maiden Name   | <input type="text"/> | Landlord Phone *       | <input type="text"/> |
| Gender *  | <input type="text"/> | Rent Amount *          | <input type="text"/> |
| Home Phone  | <input type="text"/> | Rent Period *          | <input type="text"/> |
| Mobile Phone *  | <input type="text"/> | At this address since? | <input type="text"/> |
| Email *   | <input type="text"/> |                        |                      |
| SSN/SIN *   | <input type="text"/> |                        |                      |
| Date of Birth *   | <input type="text"/> |                        |                      |
| Driver's License # *  | <input type="text"/> |                        |                      |
| Driver's License State *  | <input type="text"/> |                        |                      |

Prior Residence(s)

|                         |                      |                          |                      |
|-------------------------|----------------------|--------------------------|----------------------|
| Address *               | <input type="text"/> | Landlord/Manager Phone * | <input type="text"/> |
| Address Cont.           | <input type="text"/> | Rent Amount *            | <input type="text"/> |
| City *                  | <input type="text"/> | Rent Period *            | <input type="text"/> |
| State / Province *      | <input type="text"/> | Move in date *           | <input type="text"/> |
| Zip / Postal Code *     | <input type="text"/> | Move out date *          | <input type="text"/> |
| Landlord/Manager Name * | <input type="text"/> |                          |                      |

Employment #1

|                                 |                      |                        |                      |
|---------------------------------|----------------------|------------------------|----------------------|
| Currently Employed? *           | <input type="text"/> | Occupation *           | <input type="text"/> |
| Employer Name *                 | <input type="text"/> | Monthly Gross Income * | <input type="text"/> |
| Contact Name for Verification * | <input type="text"/> | Employment Start *     | <input type="text"/> |
| Phone Number *                  | <input type="text"/> | Employment End *       | <input type="text"/> |

**Lease Guarantor Applicants**

Lease Guarantor Applicants #1

**First Name** \*   
**Full Middle Name** \*   
**Last Name** \*   
**Suffix**   
**Maiden Name**   
**Gender** \*   
**Home Phone**   
**Mobile Phone** \*   
**Email** \*   
**SSN/SIN** \*   
**Date of Birth** \*   
**Driver's License #** \*   
**Driver's License State** \*

**Current Address** \*   
**Address Cont.**   
**City** \*   
**State / Province** \*   
**Zip / Postal Code** \*   
**Landlord Name** \*   
**Landlord Phone** \*   
**Rent Amount** \*   
**Rent Period** \*   
**At this address since?**

Employment #1

**Currently Employed?** \*   
**Employer Name** \*   
**Contact Name for Verification** \*   
**Phone Number** \*

**Occupation** \*   
**Monthly Gross Income** \*   
**Employment Start** \*   
**Employment End** \*

**Pets**

Pets #1

**Name** \*   
**Breed** \*   
**Weight** \*   
**Gender** \*   
**Declawed?** \*  Yes  No  
**Where is this pet kept?** \*

**Type** \*   
**Color** \*   
**Age** \*   
**Neutered?** \*  Yes  No  
**Current rabies shot?** \*  Yes  No

**Vehicles**

Vehicles #1

**Type** \*   
**Model** \*   
**Year** \*   
**State Registered** \*

**Make** \*   
**Color** \*   
**License Plate Number** \*

**Background**

Have you (or any person you have named on this application) ever been evicted from a tenancy or left owing \*  Yes  No

money?

If answering yes, explain: \*

Do you or any of the members of your household have pending criminal charges, or ever been convicted of, plead guilty or no contest to, any criminal offense(s) or had any criminal offense(s) other than traffic infractions that were disposed of other than by acquittal or a finding of "not guilty"?

\*  Yes  No

If answering yes, provide the year, degree: \*

Have you (or any person you have named on this application) ever filed for, or currently involved in a bankruptcy, been foreclosed on, or been a defendant in a civil suit?

\*  Yes  No

If answering yes, describe the action and what year? \*

Reference #1 Name

Reference #1 Phone ( )-

Reference #2 Name

Reference #2 Phone ( )-

**Other Information**

Desired move-in date \*

Property address that you are applying for \*

**Legal**

I have read, agree and affirm that all of my statements and information provided in this application are true and complete. I acknowledge that false, undisclosed, incomplete or misleading information herein may constitute grounds for rejection of this application, termination of right of occupancy of all residents and occupants under a lease and/or forfeiture of deposits and fees, and may constitute a criminal offense under the laws of this state.

I understand that this application is preliminary only and does not bind you to execute a Lease or to deliver possession of the premises to me. I authorize you to contact any references listed above and to obtain consumer reports, which may include credit, rental payment and/or eviction history and criminal background information about me and in order to verify the above information. I understand that as my prospective landlord, any co-applicants, occupants, or guarantors that may be added to this application may need to consent to and successfully pass consumer background screening reports.

By agreeing, I authorize you to obtain subsequent consumer reports, including credit reports, to ensure that I continue to satisfy the terms of my tenancy, for the collection and recovery of any financial obligations relating to my tenancy, or for any other permissible purpose. Further, if I have included information on co-applicants, other adult household members, and/or guarantors on this application, I affirm that those individuals have knowledge of their inclusion on this application and expressly authorize you to obtain subsequent consumer reports, including credit reports. I understand that you may report all positive and negative rental payment history to consumer reporting agencies who track this information for landlords, mortgage companies and other creditors. I and all occupants or guarantors hereby release from all liability or responsibility all persons and corporations requesting or supplying such information.

\* I Agree and affirm all of the above

All Applicants, co-applicants and guarantors (if any) must sign below:

.....  
Printed Name

.....  
Signature

.....  
Date

.....  
Printed Name

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Signature

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Date

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Printed Name

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Signature

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Date

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Printed Name

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Signature

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Date